

Cahaba Valley Fire & Emergency Medical Rescue District

145 Narrows Drive

Birmingham, Alabama 35242

December 11, 2024

MINUTES

Roll Call

Board Members- Grant Wilkinson, Ron Coblenz, Michael Stainback, Tara Hill

Fire Department- Chief Wilks, Deputy Chief Yancey, Capt. Bradley, Capt. Casey

Citizens- NONE

Mr. Wilkinson called the meeting order at 6:03 p.m.

Adoption of the Outstanding Minutes- RC, TH

Adoption of the Agenda- TH, RC

Remarks, inquiries, and requests from citizens

Report from the Fire Chief

- Presented the Operations Report- see attached
- Station 181 drawings - \$70-83K for plans
 - Cost to remodel estimated \$1.3 million
- New Development in Mt Laurel
 - After talking to the developer, it was determined that this project is further down the road. It's probably two years out before development begins. FD has already begun looking at how this development affects department operations.
- Training – 2 members to County Fire Tactics, will send several more in January, February, and March.
- NERIS- This changes the data reporting requirements to submit run data to the federal government. We must submit data to be eligible for federal grants.

Financial Report

-see attached report

Committee Report

- Financial
 - Audit- No update
- Equipment

- Fire Apparatus – Review of manufacturers- Still in the process of deciding on the final specifications.
- Policy
 - Lexipol- Capt. Casey gave an update; currently learning the system and has begun reviewing policies to be loaded into the program.
- Fire Marshal Report - Continuing to review the district to ensure that we have inspected all business occupancies.

Unresolved Business

- Billing Software—The application is being moved to Cahaba Valley Fire District servers. Once it is live on the CVFD server, beta testing will be opened to the Advisory Committee and the Board of Trustees. Testing will run through January 10, 2025.
- Financial Plan-
 - Comp Time buy down- TH, BC
 - Station 183 windows- The board requests an updated quote on replacing windows
 - Station 185 exterior stairs- TH, BC

New Business

- RSA Error Service Corrections (J. Witherington, J. Stamps)—Capt. Casey gave an update on two former employees who have requested RSA Service Corrections: J. Witherington, \$11,358.09 - \$7,238.49, and J. Stamps, \$22,865.96 - \$15,449.97 – BC, MS Addendum to budget line item 51002, move money from surplus.
- Addendum to Rex Lake agreement for insurance- TH, RC
- Promotional Test Results- see attached announcement- Promotion January 2025
- NEW- Open Board Officer position- Tara Hill was nominated as Vice President. All voted in favor of Tara Hill becoming the Vice President.
- NEW- Fire Department apparatus involved in a motor vehicle while responding to an emergency call. Minimal damage to the apparatus and other vehicle. A police report was made by ALEA. The fire department driver passed a post-accident drug and alcohol screening.
- NEW- Grant Wilkinson suggested a January 2025 work session to discuss the 2025 plans. The dates will be discussed in an email, and a public announcement will be made.

Adjournment- 7:38 BC, RC

Presented _____

Approved _____