

Cahaba Valley Fire & Emergency Medical Rescue District

145 Narrows Drive

Birmingham, Alabama 35242

July 10, 2024

Minutes

Roll Call- Grant Wilkinson, Barry Clemmons, Ron Coblenz, Tara Hill

Fire Chief B. Wilks, Deputy Chief J. Yancey, Capt. R. Bradley, Capt. B. Casey, Anna Pendleton

Citizen: NONE

Mr. Wilkinson called the meeting to order at 6:00 pm

Adoption of the Outstanding Minutes- Mr. Coblenz made a motion to approve the minutes, Mr. Clemmons seconded, and the motion passed unanimously.

Adoption of the Agenda- Mr. Coblenz made a motion to approve the agenda, Mrs. Hill seconded, and the motion passed unanimously.

Remarks, inquiries, and requests from citizens- None present

Report from the Fire Chief-

- Presented Run Report
- Presented Mid-Year Run Report
- ISO- The Chief challenged our score and ISO requested follow-up information. The information was sent to them, and they requested additional information. We collected the follow-up data to send back to them. Still awaiting a formal response.

Financial Report

- Budget update- Presented Budget vs Actuals
- Audit

Committee Report

- Financial
- Equipment
 - Fire Apparatus- Actively looking for a new fire engine. Will present findings and recommendations in a future meeting.
 - New Ambulance- Sale of 2 retired ambulances, and donations should cover the cost of a new ambulance.
- Policies- none
- Fire Marshal Report- 20 additional inspections, follow-ups, 209 outstanding violations
 - Behavioral Health Therapist- 18 months to 18 years old, State Fire Marshal

Unresolved Business

- Rex Lake Contract- Final- Signed and effective October 1, 2024. Mr. Wilkinson asked how procedurally the old contract ends
- New Billing Software/Website/Database- We have engaged ESS and are in the process of building out the process flow charts to send to the developer. Waiting for a formal cost estimate based on the information submitted.
- Dunnavant Valley Oaks Property- Chief is actively seeking a contact for the owner/company. He has found several addresses associated with the property. He will be sending a letter to those addresses.

New Business

- FY2025 Draft Budget- Chief presented a draft of the FY2025 budget for review. Looking to setup a work session in August to focus on the budget. Final Budget to be approved in September meeting.
- Change the August Board Meeting- Chief Wilks made a request to move the meeting from August 14, 2024, to August 7, 2024. Mr. Clemmons made a motion to move the meeting as proposed and Mr. Coblenz second and the motion passed.
- NEW- Mr. Coblenz made a motion to enter executive session and not return. Mr. Clemmons seconded to enter into executive session entered at 7:07 p.m.
 - Exited Executive session at 7:20 pm

Submitted by: _____

Approved by: _____