

Cahaba Valley Fire & Emergency Medical Rescue District

145 Narrows Drive

Birmingham, Alabama 35242

March 13, 2024

Minutes

Roll Call- Grant Wilkinson, Alan Reyes-Guerra, Barry Clemmons, Tara Hill, Ron Coblentz

Fire Chief B. Wilks, Deputy Chief J. Yancey, Capt. R. Bradley, Capt. B. Casey

Adoption of the Outstanding Minutes- Mr. Coblentz made a motion to approve the minutes, Mr. Reyes-Guerra seconded, and the motion passed unanimously.

Adoption of the Agenda- Mr. Coblentz made a motion to approve the agenda, Mr. Reyes-Guerra seconded, and the motion passed unanimously.

Remarks, inquiries, and requests from citizens- None present.

Report from the Fire Chief- call volume is currently trending down. Ambulance transports are down 20 percent for 2024. Running fewer mutual aid calls to surrounding agencies.

- Fire Marshal Report- 75 inspections completed since mid-February, 263 violations cited and in the process of being corrected. The new part-time fire inspector position is proving to be effective.
- Meeting with County Manager – no new rescue this year, we should be in consideration for one next year.
- Meeting with Narrows Storage- The owner was exploring the idea of annexing into the City of Chelsea. He requested a meeting to gain a better understanding of the process. He decided not to pursue annexation.
- Legislative Report – SB88 Adding Member to Commission-, HB 73 Real Property Tax- Proposed legislation would limit city and county property tax increases state-wide to 3 percent per year. It would not directly apply to fire district service fees but could if it limited Shelby County property tax increases that CVFD service fees are based on.

Financial Report

Committee Report

- Financial
 - Audit
 - Budget update
- Equipment
 - Update new rescue – remain on the first purchase.
- Policy
 - Salary and Leave Time- This will be revisited in the April 10, 2024 meeting.
 - Work Schedule- This will be revisited in the April 10, 2024, meeting.
 - Hose Testing- Add Pre-task safety meeting and instructions.
 - PPE- This will be revisited in the April 10, 2024, meeting.

Unresolved Business

- Rex Lake Contract – Final- Approved the final copy with the recorded changes and approved the Chief to present it to the Rex Lake Board.
- Update of policies- Continuing to review all policies and have engaged Lexipol for an estimate to review and write policies.

New Business

- Annual Dues Increase- The Board requested a copy of the proposed budget with both current projected income and projected income with a 5 percent increase.
- Resolution for Open Burning- This will be revisited in the April 10, 2024, meeting.
- Place 1 and 2 Board Positions elections- Ron Coblentz and Tara Hill positions. These positions will be up for election in September 2024.
- Request to utilize \$108,000 of capital funds designated for the rescue unit to purchase 2 staff vehicles- Board approved Chief Wilks to look into options and bring his findings back to the board.
- NEW Capt. Bradley presented Resolution 2024-02 for review to issue credits on accounts versus issuing refunds unless specifically requested. Mr. Reyes-Guerra made a motion to approve Resolution 2024-02, Mrs. Hill seconded, and the motion passed unanimously.
- NEW- G. Wilkinson- Birmingham Water Works rates increase- Mr. Coblentz made a motion to approve the increase in fire hydrant fees to cover the increase set by Birmingham Water Works, Mr. Clemmons seconded, and the motion passed unanimously.

Mr. Reyes-Guerra made a motion to adjourn, Mr. Clemmons seconded, and the motion passed unanimously. 7:57 p.m.