

Cahaba Valley Fire & Emergency Medical Rescue District

145 Narrows Drive

Birmingham, Alabama 35242

November 13, 2024

Minutes

Roll Call-

Board Members- Grant Wilkinson, Barry Clemmons, Tara Hill, Michael Stainback, Ron Coblentz

Fire Dept Members- Chief Buddy Wilks, Deputy Chief John Yancey, Capt. Russ Bradley, Capt. Barry Casey

Citizens- Robert Hill

Adoption of the Outstanding Minutes- Mr. Coblentz made a motion to approve the minutes, and Mrs. Hill seconded, and the motion passed unanimously.

Adoption of the Agenda- Mr. Clemmons made a motion to approve the agenda, and Mr. Coblentz seconded, and the motion passed unanimously.

Remarks, inquiries, and requests from citizens

Report from the Fire Chief

- Station 181 drawings - \$70-83K for plans – Chief Wilks presented information from the architect with an estimate for construction drawings. Will cost the department \$1,000 to get a construction cost estimate to be presented at a later date. Chief Yancey presented conceptual drawings for the remodel.
- Brook Highland HOA- Chief Wilks attended to answer questions.
- Fowler Lake HOA- Chief Wilks attended to answer questions.
- Shoal Creek HOA- Scheduled to attend on December 12, 2024
- Two recruits will graduate on November 20, 2024, from the Alabama Fire College- Logan Mays and Adain Valentine.
- Have one opening for a Firefighter/Paramedic- Capt. Bradley is working to schedule interviews.

Financial Report- see attachments

Committee Report

- Financial
 - Audit- NA
- Equipment
 - Fire Apparatus – Review of manufacturers

- Policy
 - Lexipol/Cordico- Cordico has been fully launched. Link will be sent to Board Members. Lexipol is underway and we will have bi-weekly meeting to review policies.
- Fire Marshal Report- Nearing completion of inspecting all businesses. Chief Yancey and Inspector Parker are reviewing all businesses to ensure that all are accounted for.

Unresolved Business

- Billing Software- Software is nearing completion with a few small modifications remaining.
- Financial Plan- Will revisit in next meeting

New Business

- Request to increase training budget by \$15,000 to provide meal peridium for meals during training classes while traveling. \$50 per day reimbursement. Mrs. Hill made a motion to amend the budget by \$15,000, Mr. Clemmons seconded and the motion passed unanimously.
- Firefighter of the Year- The Board reviewed the nominations and approved Daniel Johnson as the Firefighter of the Year. Mr. Clemmons made a motion to approve the Firefighter of the Year, Mrs. Hill seconded the motion was approved.
- NEW Christmas Bonus- Mrs. Hill made a motion to approve a \$1,000 Christmas bonus for every employee, Mr. Clemmons seconded and the motion passed unanimously.
- NEW- Mr. Clemmons asked about installing security cameras at the stations. Admin will get pricing.

Adjourn- 7:28 p.m. Mrs. Hill made motion to adjourn the meeting, Mr. Coblantz seconded the meeting adjourned.

Approved: _____
