

Cahaba Valley Fire & Emergency Medical Rescue District

145 Narrows Drive

Birmingham, Alabama 35242

September 11, 2024

Minutes

Board Members: Grant Wilkinson, Ron Coblenz, Barry Clemmons, Tara Hill,

Staff: Chief Buddy Wilks, Deputy Chief John Yancey, Capt. Bradley, Capt. Casey, Anna Pendleton

Citizens:

Adoption of the Outstanding Minutes- RC, TH

Adoption of the Agenda-TH, BC

Remarks, inquiries, and requests from citizens

Motion to Suspend Agenda BC, RC

Report from the Fire Chief

- 1 structure fire in apartments due to cooking fire
- Grant Consultant- Seeking a grant to help remodel Station 181 and to include a safe room. This year's deadline has passed but we are looking to apply for 2025.
- USDA- Seeking information
- Station 181 remodel- Will meet with the architect on Wednesday next week to begin the architectural drawings.
- The Board President signed a letter to terminate coverage with the current insurance provider so that we can engage ???? to reduce our annual costs.

Financial Report

Committee Report

- Financial
 - Audit-
- Equipment
 - Fire Apparatus- Apparatus committee met to determine that a custom pumper is the best fit for the department. Currently working on writing the specs and working with vendors to get cost estimates. Will prepare and send out a RFP.
- Policy
 - Capt. Casey made contact with Lexipol. They will be sending information to kick off our contract. The start date is set for October 1.

- Capt. Casey presented information from a review of our job descriptions for Captains. The review revealed that our Captains should not be classified as Exempt Employees. Capt. Casey has prepared a letter to send to our attorney for approval. We will proceed with the attorney's recommendations.
- Fire Marshal Report- 20 new inspections last month. Inspector C. Parker continues to work with businesses with outstanding violations. He has shifted his efforts to follow-ups. We are planning a Safety Summit Luncheon with all apartment managers and maintenance supervisors.

Unresolved Business

- Billing Software- In development. We have been meeting with the developer every two weeks.

New Business

- Approval of FY25 Budget- Approved in a Special Meeting held on August 21, 2024.
- Approve Resolution to Increase Ambulance Fees to match BC/BS reimbursements- RC, TH
- Oath of Office for Board Members- Tara Hill, Ron Coblentz, and Bill Stainbeck were administered their Oath of Office.
- NEW- Community Meeting- Sept. 17, 2024 @ 6 p.m., at North Shelby Baptist Church. Planning to provide a presentation- 1) Expense to operate, 2) Touch equipment, explain costs, 3) Allow Feedback
- NEW – Officer In Charge position pay differential. This would require an amendment to the FY2025 budget by \$10,000 to the overtime line item. TH, BC
- NEW- Approval of the minutes from the Special Meeting on August 21, 2024. TH, RC

BS made a motion to adjourn at 7:30 pm, RC seconded, and the motion passed.