

Cahaba Valley Fire & Emergency Medical Rescue District

145 Narrows Drive

Birmingham, Alabama 35242

March 12, 2025

MINUTES

Roll Call- Board Members: Grant Wilkinson, Barry Clemmons, Michael Stainback, Ron Coblentz

Fire Department Members: Buddy Wilks, John Yancey, Russ Bradley, Barry Casey

No citizens

Mr. Wilkinson called the meeting to order at 6:03 p.m.

Adoption of the Outstanding Minutes

-Mr. Coblentz made a motion to approve the minutes, Mr Clemmons seconded.

Adoption of the Agenda

-Mr. Coblentz made a motion to approve the agenda, Mr. Clemmons seconded.

Remarks, inquiries, and requests from citizens- none

Report from the Fire Chief

- Annual Report- Chief presented the 2024 annual report to the board. Will be made available on the website.
- Survey for Community Meeting- Results were sent out to the board by email.

Financial Report

-Capt. Bradley presented the financial reports (copies available for review on request)

Committee Report

- Financial
 - Audit
- Equipment
 - Fire Apparatus – Review of manufacturers-
 - Ambulance- Received an update from the manufacturer warning that recent tariffs on materials may impact the final price of the ambulance. Battalion Chief Gaither

is talking with the manufacturer to get a better explanation. We are in the process of reviewing our contract.

- Policy
 - Lexipol- Capt. Casey gave an update on policy reviews that are being processed to be published into the program.
 - Proposed a question to the Board of which type of policies does the Board want to review and approve.
- Fire Marshal Report
 - WUI- No major updates from last meeting. The website has been updated and will continue to be with new information. At the last Central Alabama Fire Marshal's meeting it was discussed that the State is looking into adopting the Wildland Urban Interface International Fire Codes.

Unresolved Business

- Billing Software- Continuing to test all the processes in the new system. Have recently loaded live data in the system and are working to compare the new system to the legacy system. We will run a dual system for 6 to 8 weeks to confirm that the new system is tracking the same as the legacy system.
- Financial Plan-
- Fire Station Contract- Mr. Clemmons made a motion to give Grant Wilkinson the authority to execute the contract to engage the architect; Mr. Coblenz seconded the motion.

New Business

- Meal Reimbursement – Chief Wilks presented a policy to allow the department to reimburse members up to \$50 per day while in training and up to \$20 per day for National Fire Academy classes, and procedures for members in recruit school. Mr. Coblenz made a motion to approve the policy as presented, Mr. Stainback seconded.
- Brush Truck Needs - \$200,000 - Mr. Clemmons made a motion to approve plan to purchase a brush truck, Mr. Coblenz seconded.

7:44 pm Mr. Coblenz made a motion to adjourn the meeting, Mr. Clemmons seconded.

Presented

Approved