

Cahaba Valley Fire & Emergency Medical Rescue District

145 Narrows Drive

Birmingham, Alabama 35242

May 14, 2025

MINUTES

Roll Call- Grant Wilkinson, Michael Stainback, Ron Coblenz, Tara Hill

Meeting called to order 6:04 p.m.

Chief Buddy Wilks, Deputy Chief Yancey, Capt. Bradley, Capt. Casey

Adoption of the Outstanding Minutes- Mr. Stainback made a motion to approve the minutes, Mr. Coblenz seconded

Adoption of the Agenda- Mr. Coblenz made a motion to approve the agenda, Mrs. Hill seconded.

Remarks, inquiries, and requests from citizens- None

Report from the Fire Chief

- 4 resignations, 1 moved to Nebraska, 1 going full-time pilot, 1 retiring from Homewood will return as Split Shift, 1 going full-time nursing
- 3 graduated from recruit school
- Hired 2 firefighters, 1 coming back to us from Center Point
- Working on the budget
- CVFD has been invited to join AMAS for Wildland Search and Rescue
- New properties on the move
 - Projected population increase of 1,629 over the next 2 years. This would lead to the need for three additional firefighters (one per shift).

Financial Report

Committee Report

- Financial
 - Audit- Waiting on the auditor to respond to initiate the audit process.
 - Fire Dues- FY 2025 has been closed, and FY 2026 has opened. Bills are being prepared and will be mailed out in the next few weeks.
- Equipment
 - Fire Apparatus – Review of manufacturers- reviewing truck drawings and specifications
 - Ambulance- Still waiting for the arrival of the new ambulance; delivery is scheduled for June 16 to 18, 2025.
 - Brush Truck - A 2025 Chevrolet has been purchased, and we are now determining which skid unit to order. We plan to place it in service in August 2025.
- Policy
 - Lexipol- Capt. Casey gave an update. We continue to move forward and are on schedule reviewing, updating, and releasing policies.
- Fire Marshal Report
 - 206 Inspection completed this year

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- Working with the Shelby County Sheriff and the Alabama State Fire Marshal on an arson fire. The State has the lead.
- WUI- Continuing to gather information to push out to the public. We have sent 5 employees to a Wildland Firefighting class hosted by the Alabama Forestry Commission

Unresolved Business

- Billing Software- Is now in use and has been opened to the public.
- Fire Station – A mechanical, electrical, and plumbing engineer visited the site last week in April. Awaiting a visit from the structural engineer.

New Business

- Emergency Medical Technician Training- Mr. Coblenz made a motion to approve the policy, and Mr. Stainback seconded.
- Dr. Curtis MOU for vehicle- Mr. Coblenz made a motion to approve the MOU for Grant Wilkinson and Chief Wilks, and Mrs. Hill seconded.
- Re-sign contract for Hwy 43/280 LLC, Bear Creek Rd Development- Mr. Coblenz, second Mrs. Hill.
- Mrs. Hill made a motion to move the July meeting to July 2, 2025, Mr. Coblenz seconded.

Mrs. Hill made a motion to adjourn, and Mr. Coblenz seconded. 8:23 p.m.
