

**Cahaba Valley Fire & Emergency Medical Rescue District**

**145 Narrows Drive**

**Birmingham, Alabama 35242**

July 2, 2025

**Minutes**

Roll Call- Grant Wilkinson, Ron Coblentz, Michael Stainback, Barry Clemmons

Mr. Wilkinson called the meeting to order at 6:00 p.m.

Adoption of the Outstanding Minutes- Mr. Coblentz made a motion to approve the minutes, Mr. Clemmons seconded, and the motion passed.

Adoption of the Agenda- Mr. Coblentz made a motion to approve the agenda, Mr. Stainback seconded, and the motion passed.

Remarks, inquiries, and requests from citizens

Report from the Fire Chief

- Station 181 / Hannah Property
  - The owner of Hannah Gardens and a developer reached out requesting access to Highway 280. Chief Wilks has been in discussions with them, attempting to devise a solution that benefits both parties. Moving the station is not a viable option. Considering options for the property to gain access to Highway 280 through the current intersection, the CVFD would need the developer to provide additional concrete on the front and right sides of the fire station property to maintain space for parking and training.
- Submitted for S.A.F.E.R. Grant- personnel
- Submitted for the AFG Grant- fire prevention equipment

Financial Report

Committee Report

- Financial
  - Audit- Capt. Bradley and Mr. Wilkinson will meet with the auditor on July 21, 2025.
- Fire Dues- Coming in as expected- \$226,396 in advanced revenues for FY2026
  - Equipment- Fire Apparatus-
  - Ambulance – In Mississippi, waiting on lettering and striping.
  - Brush Truck - Pricing for emergency lights, siren, decals, and skid unit has been ordered (3-month lead time).
- Policy -Wrapping up Tier I policies and releasing them. Working through Tier II and Tier III policies. Lexipol is researching grant possibilities for Lucus CPR devices, extrication equipment, thermal imagers, gear washers and dryers, and upgrades to generators for the fire stations.
- Job Task-
- Fire Marshal Report - 43 inspections were completed in June. Eighty-five percent of the businesses have been inspected this year. Inspector Parker has begun follow-up inspections.

Unresolved Business

- Bear Creek Rd Development Contract- Signed by both parties and needs to be filed in probate.

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New Business

- Contract for new engine - Mr. Coblenz made a motion to approve the purchase of the truck at cost, without pre-payment. Mr. Clemmons seconded the motion.
- Mr. Coblenz made a motion to approve the Chief to sign the contract to purchase the new fire engine.
- First Draft FY 2026 Budget – Chief presented the first draft of the FY2026 to the board. It will be reviewed and discussed at the August 6, 2025, meeting.
- Wilks travels to Orlando for FRI Conference – Hotel - \$209 per night (4 nights)- Mr. Clemmons, Mr. Coblenz
- Change August Meeting- Move the meeting to August 6, 2025. Mr. Clemmons, Mr. Coblenz
- Ms. Saiia, has requested exemption from Fire District Service fees for FY2026, Mr. Clemmons, Mr. Stainback. Property is exempt via credits as long as Ms. Saiia is the property owner.
- Ms. Honeycutt 5124 Dunnivant Valley Lane, Mr. Coblenz, Mr. Clemmons
- SaaS

Mr. Coblenz made a motion to adjourn the meeting at 8:00 p.m., Mr. Clemmons seconded.

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Presented by

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Approved by