

Cahaba Valley Fire & Emergency Medical Rescue District

145 Narrows Drive

Birmingham, Alabama 35242

March 11, 2026

Minutes

- Roll Call- Grant Wilkinson, Ron Coblenz, Barry Clemmons, Tara Hill, Michael Stainback
Buddy Wilks, John Yancey, Russ Bradley, Barry Casey
- Adoption of the Outstanding Minutes- Mr. Coblenz made a motion to approve the minutes, Mrs. Hill seconded, and the motion passed.
- Adoption of the Agenda- Mr. Coblenz made a motion to approve the minutes, Mrs. Hill seconded, and the motion passed.

Remarks, inquiries, and requests from citizens- None

- **Election of Officers for 2026-**
 - Board discussed the board positions- All agreed to keep positions the same: Grant Wilkinson (President), Tara Hill (Vice President), Barry Clemmons (Secretary/Treasurer)

Report from the Fire Chief

- Battalion 188 and Rescue 181 are relocated to 183 – Rescue 181 is now Rescue 183
- Engine 181 is scheduled to move at the end of the week
- Construction begins March 23, 2026
- Meeting with Hannah Property- to discuss access to Highway 280 through the intersection at Station 181. Coordinated utility placement to ensure that utilities do not need to be moved at a later point.
- Mr. Anderson- Meet with Chief Wilks to discuss future revenues for the district. This was mainly a brainstorming session.
- 48/96 Work Schedule (alternative work schedule)-
- Live Fire Training- April 7,8, & 9, 2026- Board members welcome to join us.

Financial Report

- Fire Station- Working with Valley Bank for approval of a bond to fund the remodel of Station 181.

Committee Report

- Financial
 - Audit- Waiting on auditor to follow up next week.
 - Fire Dues- 621 accounts are delinquent, equaling \$
 - EMS revenues are ahead of schedule for the third month
 - April begins the budget planning period
- Equipment - None
- Policy – Grants- Working with grant writers for multiple grants
- Fire Marshal Report -
- Unresolved Business
 - Advisory Committee- Next Meeting- May 12, 2026

Cahaba Valley Fire & Emergency Medical Rescue District

145 Narrows Drive

Birmingham, Alabama 35242

March 11, 2026

Minutes

New Business

- Parental Leave Policy- First Draft Presented to Board of Trustees
- New Battalion Vehicle- Sell the Expedition, and other older staff vehicles to cover the majority of the cost of a new pickup- \$20,000- BC, RC
- Resolution to approve the Bond for Fire Station Renovations- postponed
- Holiday Pay- First Draft Presented to Board of Trustees
- Roof Issue at 183-
- Call Special Meeting for March 18, 2026, 6 pm. TH, BS
- Highland Lakes Women' s Club- Collecting items to supply and outfit the new Station 181.

- Executive Session
 - Mr. Wilkinson would like to enter a motion to convene an executive session for the purpose of discussing and reviewing the General Reputation and Character/Job Performance and Employee Disciplinary Matters of specified employees, as requested by Chief Buddy Wilks.
 - The board will not return to the Open session of this meeting at the end of the Executive Session.
 - Do I hear a second for this motion?- TH
 - All those in favor?- GW, BC, RC, MS, TH
 - All those opposed?- NONE
 - All those abstaining?- NONE
 - The motion is passed/failed- Passed